



Simon & Schuster

Vendor Guideline

ADVANCE SHIPMENT NOTICE

Revision Date: 11/01/2009

Effective Date: 03/01/2010

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<i>Optional</i>	<i>7</i>
<i>Optional</i>	<i>7</i>
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<i>Mandatory</i>	<i>7</i>
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ADVANCE SHIPMENT NOTIFICATIONS(ASN)

EDI REQUIREMENTS¹

It is mandatory that all shipments to Simon and Schuster must have an EDI Advance Shipment Notification (ASN), with scan able bar code labels on every carton.

Transmittable and usable EDI ASN's must be sent immediately on or before the release of the shipment to the carrier.

EDI capable vendors must provide ASN documents via standard Inbound 856 transaction set. If you're a new vendor/bindery, an approval process must be followed before transmitting any "live" data.

Simon & Schuster requires an electronic ASN. Our preferred method is via EDI transmission. As an alternative, you may use our designated website to provide this information. The requirements and contact information can be found in this document.

Testing Requirements

- Simon and Schuster require 856 testing.
- Contact edics@simonandschuster.com or Alli Friel at 856-824-2115.
- The VAN should be PUBNET (GXS).
- The test ID is ZZ:2002442T
- The ASN mapping version is 4010. The mapping requirements are on the following pages.
- Your programmer must review 856 maps to ensure that segments are mapped correctly.
- Binders failing to comply with Simon and Schuster 856 testing requirements are subject to charge backs.

Production Requirements

- Once your test has been approved, you can now go into production.
- The production ID is ZZ:2002442

¹ Please see non-EDI requirements on the following page.

EDI Contact:

Allison Friel

Simon & Schuster, E-Commerce Manager

Phone: (856) 824-2115

Email: allison.friel@simonandschuster.com

Attila Toke

Simon & Schuster, Manager of Application Development

Phone: (973) 656-6086

Email: attila.l.toke@simonandschuster.com

NON-EDI REQUIREMENTS

If you are not capable of providing standard EDI transactions, the Simon & Schuster website will be made available to enter the appropriate information. To obtain instructions and testing requirements, please contact the following individual:

Debbie Yansick

Lead Receiving Coordinator

Phone: 856-461-6500 Extension 2884

Email: debbie.yansick@simonandschuster.com

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856 – Inbound Bindery Ship Notice/Manifest

Element	Ref Num	Description	Man/ Opt	Type - Min/Max	Valid Values	Comments
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TABLE 1 – Header

ST Transaction Set Header			Mandatory			
ST01	143	Transaction Set ID Code	M	ID - 3/3	856	
ST02	329	Transaction Set Control Number	M	AN - 4/9		Sequentially assigned within the transaction set

BSN Beginning Segment for Ship Notice			Mandatory			
BSN01	353	Transaction Set Purpose Code	M	ID – 2/2	00	“00” - Original
BSN02	396	Shipment Identification	M	AN – 2/30		Shipment Identification(Pro Bill Number)
BSN03	373	<u>Date</u>	M	DT – 8/8		Shipment Date
BSN04	337	Time	M	TM – 4/8		Shipment Time
BSN05	1005	<u>Hierarchical Structure Code</u>	O		0001	

HL Hierarchical Level (Shipment)			Mandatory			
HL01	628	Hierarchical Id Number	M	AN – 1/12		Number of HL Segments
HL03	735	Hierarchical Level Code	M	ID – 1 / 2	S	“S” - Shipment

TDI Carrier Details (Quantity and Weight)			Mandatory			
TD101	103	Packaging Code	O	ID – 3/5	PLT94	
TD102	80	Lading Quantity	C	N0 – 1/7		Shipment Pallets
TD106	187	<u>Weight Qualifier</u>	O	ID – 1/ 2	G	“G”- Gross Weight
TD107	81	Weight	C	R – 1/10		Shipment Weight
TD108	355	<u>Unit/Basis Measurement Code</u>	C	ID – 2/2	LB	“LB” - Pound

TDI Carrier Details (Quantity and Weight)			Mandatory			
TD101	103	Packaging Code	O	ID – 5/5	CTN25	
TD102	80	Lading Quantity	C	N0 – 1/7		Shipment Cartons

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TD1 Carrier Details (Quantity and Weight)			Mandatory			
TD101	103	Packaging Code	O	ID – 5/5	UNT76	
TD102	80	Lading Quantity	C	N0 – 1/7		Shipment Units

TD5 Carrier Details Routing Sequence/			Optional			
TD501	133	Routing Sequence Code	O	ID – 1/2	B	Delivery Carrier (Any Mode)
TD502	66	Identification Code Qualifier	C	ID – 1/2	2	
TD503	67	Identification Code	C	ID – 2/80		Carrier Number
TD504	91	<u>Transportation Method/Type Code</u>	C	ID – 1/2	M	Motor (Common Carrier)

REF Reference Identification			Optional			
REF01	128	Reference Identification Qualifier	M	ID – 2/3	BM CN MA	“BM” - Bill of Lading Number “CN” – Carrier’s Reference Number (PRO/Invoice) “MA” – Ship Notice/Manifest Number
REF02	127	Reference Identification	C	AN – 1/50		Reference Number

DTM Date/Time Reference			Mandatory			
DTM01	374	Date/Time Qualifier	M	ID – 3/3	011	“011” – Shipped On This Date/Time
DTM02	373	Date	C	DT – 8/8		Date – Year/Month/Day Format
DTM03	337	Time	C	TM – 4/8		Time - HHMMSS
DTM04	623	Time Code	O	ID – 2/2		

NI NI Name Loop			Mandatory			
N101	98	Entity ID Code	M	ID – 2/3	SF	“SF” – Ship From
N102	93	Name	C	AN – 1/60		
N103	66	Identification Code Qualifier	C	ID – 1/2	15	“15” - Standard Address Number
N104	67	<u>ID Code</u>	C	AN – 2/80		SAN Number

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<i>N1 Name Loop</i>			Mandatory			
N101	98	Entity ID Code	M	ID – 2/3	ST	“ST” – Ship To
N102	93	Name	C	AN – 1/60		
N103	66	Identification Code Qualifier	C	ID – 1/2	15	“15” - Standard Address Number
N104	67	<u>ID Code</u>	C	AN – 2/80		SAN Number (2002442 for Riverside, 2002450 for Bristol)

<i>N2 Additional Name Information</i>			Optional			
N201	93	Name Description	M	AN – 1/60		
N202	93	Name Description	O	AN – 1/60		

<i>N3 Address Information</i>			Optional			
N301	166	Address Information	M	AN 1/55		Address
N302	166	Address Information	O	AN 1/55		Address

<i>N4 Geographic Location</i>			Optional			
N401	19	City Name	C	AN – 2/30		City
N402	156	State or Province Code	O	ID – 2/2		State
N403	116	<u>Postal Code</u>	O	ID – 3/15		Zip

<i>HL Hierarchical Level (Order)</i>			Mandatory			
HL01	628	Hierarchical Id Number	M	AN – 1/12		Number of HL Segments
HL02	734	Hierarchical Parent ID Number	O	AN – 1/12		Parent Level of Hierarchical Segment
HL03	735	Hierarchical Level Code	M	ID – 1 / 2	O	“O” – Order

<i>PRF Purchase Order Reference</i>			Mandatory			
PRF01	324	Purchase Order Number	M	AN – 1/22		Purchase Order Number
PRF04	373	Date	O	DT – 8/8		Purchase Order Date

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REF Reference Identification			Optional			
REF01	128	Reference Identification Qualifier	M	ID – 2/3	IV BC PO	“IV” – Seller’s Invoice Number “BC” – Buyer’s Contract Number “PO” – Purchase Order Number
REF02	127	Reference Identification	C	AN – 1/50		Reference Number

HL Hierarchical Level (Tare)			Mandatory			
HL01	628	Hierarchical Id Number	M	AN – 1/12		Number of HL Segments
HL02	734	Hierarchical Parent ID Number	O	AN – 1/12		Parent Level of Hierarchical Segment
HL03	735	Hierarchical Level Code	M	ID – 1 / 2	P	“P” – Pallet

MAN Marks and Numbers			Mandatory			
MAN01	88	Marks and Numbers Qualifier	M	ID – 1 / 2	GM	“GM” - General Merchandise
MAN02	87	Marks and Numbers	M	AN – 1/48		UCC 128 - Barcode

HL Hierarchical Level (Pack)			Mandatory			
HL01	628	Hierarchical Id Number	M	AN – 1/12		Number of HL Segments
HL02	734	Hierarchical Parent ID Number	O	AN – 1/12		Parent Level of Hierarchical Segment
HL03	735	Hierarchical Level Code	M	ID – 1 / 2	Q	“Q” – Sub Pack Used for Odd Cartons

MAN Marks and Numbers			Mandatory			
MAN01	88	Marks and Numbers Qualifier	M	ID – 1 / 2	SM	“SM” – Shipper Assigned
MAN02	87	Marks and Numbers	M	AN – 1/45		Odd Carton

HL Hierarchical Level (Item)			Mandatory			
HL01	628	Hierarchical Id Number	M	AN – 1/12		Number of HL Segments
HL02	734	Hierarchical Parent ID Number	O	AN – 1/12		Parent Level of Hierarchical Segment
HL03	735	Hierarchical Level Code	M	ID – 1 / 2	I	“I” - Item

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<i>LIN</i>		<i>Item Identification</i>	<i>Mandatory</i>			
LIN01	350	Assigned Identification	O	AN – 1/20		
LIN02	235	Product/Service ID Qualifier	M	ID – 2/2	IB	“IB” - International Standard Book Number
LIN03	234	Product/Service ID	M	AN – 1/48		ISBN
LIN04	235	Product/Service ID Qualifier	O	ID – 2/2	B5	“B5” – Title Code
LIN05	234	Product/Service ID	C	AN – 1/48		Title Code
LIN06	235	Product/Service ID Qualifier	O	ID – 2/2	B7	“B7” – Publisher Code
LIN07	234	Product/Service ID	C	AN – 1/48		Publisher Code
LIN08	235	Product/Service ID Qualifier	O	ID – 2/2	RU	“RU” – Run Number
LIN09	234	Product/Service ID	C	AN – 1/48		Run Number
LIN10	235	Product/Service ID Qualifier	C	ID – 2/2	EN	“EN” – EAN /ISBN13 number
LIN11	234	Product/Service ID	C	AN – 1/48		ISBN13

<i>SN1</i>		<i>Item Detail</i>	<i>Mandatory</i>			
SN101	350	Assigned Identification	O	AN – 1/20		
SN102	382	Number of Units Shipped	M	R 1/10		Quantity Shipped
SN103	355	Unit of Basis for Measurement	M	ID – 2/2	CH CT PL ST UN	“CH” – Container “CT” – Carton “PL” – Pallet/Unit Load “ST” – Set “UN” - Unit

<i>SLN</i>		<i>Subline Item Detail</i>	<i>Mandatory</i>			
SLN01	350	Assigned identification	M	AN – 1/20		
SLN03	661	Configuration Code	M	ID – 1/1	I	“I” - Included
SLN04	380	<u>Quantity</u>	M	R – 1/15		
SLN05	355	Unit of Measure Code	M	ID – 2/2	PL	“PL” – Pallet/Unit Load

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<i>SLN</i>		<i>Subline Item Detail</i>	<i>Mandatory</i>			
SLN01	350	Assigned identification	M	AN – 1/20		
SLN03	661	Configuration Code	M	ID – 1/1	I	“I” - Included
SLN04	380	<u>Quantity</u>	M	R – 1/15		
SLN05	355	Unit of Measure Code	M	ID – 2/2	CT	“CT” - Carton

<i>SLN</i>		<i>Subline Item Detail</i>	<i>Mandatory</i>			
SLN01	350	Assigned identification	M	AN – 1/20		
SLN03	661	Configuration Code	M	ID – 1/1	I	“I” - Included
SLN04	380	<u>Quantity</u>	M	R – 1/15		
SLN05	355	Unit of Measure Code	M	ID – 2/2	UN	“UN” - Unit

<i>CTT</i>		<i>Transaction Totals</i>	<i>Mandatory</i>			
CTT01	354	Number of Line Items	M	NO-1/6		

<i>SE</i>		<i>Transaction Set Header</i>	<i>Mandatory</i>			
SE01	96	Number of Included Segments	M	AN - 1/10		Count of All segments including the ST & SE segments
SE02	329	Transaction Set Control Number	M	AN- 4/9		Matches the Number in the ST02

Example Data

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ST*856*0001
BSN*00*PRONBR*021023*1545*0001
HL*1**S
TD1*PLT94*9****G*11098*LB
TD1*CTN25*439
TD1*UNT76*43900
TD5*B*2*OVNT*M*OVERNITE TRANS. CO.
REF*MB*002997-01
DTM*011*021023*1545*ES*20
N1*SF*YOUR WAREHOUSE*15*123456X
N1*ST*OUR WAREHOUSE*15*2002442

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N3*100 MAIN ST
N4*CITY*NJ*65101
HL*002*1*O
PRF*PO NUMBER
HL*003*002*P
MAN*GM*0000000001234567890
HL*004*003*I
LIN*1*IB*1234567892*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567890
SN1*1*4900*UN
SLN*1**I*1*PL
SLN*1**I*49*CT
SLN*1**I*100*UN
HL*005*002*P*1
MAN*GM*0000000001234567891
HL*006*005*I
LIN*2*IB*1234567891*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567891
SN1*2*4900*UN
SLN*2**I*1*PL
SLN*2**I*49*CT
SLN*2**I*100*UN
HL*007*002*P
MAN*GM*0000000001234567892
HL*008*007*I
LIN*3*IB*1234567893*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567892
SN1*3*4900*UN
SLN*3**I*1*PL
SLN*3**I*49*CT
SLN*3**I*100*UN
HL*009*002*P
MAN*GM*0000000001234567893
HL*010*009*I
LIN*4*IB*1234567894*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567893
SN1*4*4900*UN
SLN*4**I*1*PL
SLN*4**I*49*CT
SLN*4**I*100*UN
HL*011*002*P
MAN*GM*0000000001234567894
HL*012*011*I
LIN*5*IB*1234567895*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567894
SN1*5*4900*UN
SLN*5**I*1*PL
SLN*5**I*49*CT
SLN*5**I*100*UN
HL*013*002*P
MAN*GM*0000000001234567895
HL*014*013*I
LIN*6*IB*1234567896*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567895
SN1*6*4900*UN
SLN*6**I*1*PL
SLN*6**I*49*CT
SLN*6**I*100*UN
HL*015*002*P

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MAN*GM*0000000001234567896
HL*016*015*I
LIN*7*IB*1234567897*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567896
SN1*7*4600*UN
SLN*7**I*1*PL
SLN*7**I*46*CT
SLN*7**I*100*UN
HL*017*1*O
PRF*PO NUMBER
HL*018*017*P
MAN*GM*0000000001234567897
HL*019*018*I
LIN*8*IB*1234567898*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567897
SN1*8*6300*UN
SLN*8**I*1*PL
SLN*8**I*63*CT
SLN*8**I*100*UN
HL*020*017*P
MAN*GM*0000000001234567898
HL*021*020*I
LIN*9*IB*1234567899*B5*TEST TITLE FOR YOU TO REVIEW*B7*YOUR IMPRINT NAME*RU*01*EN*9781234567898
SN1*9*3600*UN
SLN*9**I*1*PL
SLN*9**I*36*CT
SLN*9**I*100*UN
CTT*00170
SE*91*0001